Northampton College | ICT Helpdesk

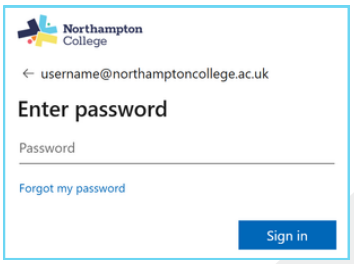
Internet required | Phone required | Computer required | Essential Setup

Microsoft Authenticator Setup

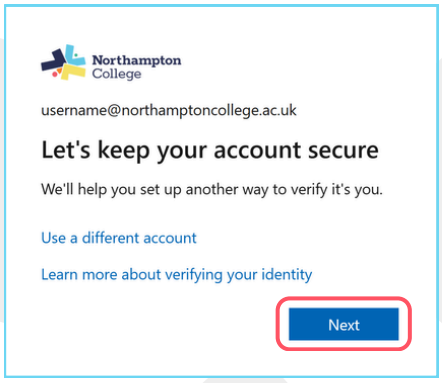
1 On your computer open your internet app and go to the website: aka.ms/MFASetup.



2 Sign in with your college email address and password.



3 On the following screen, click **Next**.



4 Install the Microsoft Authenticator app on your phone then click **Next**:

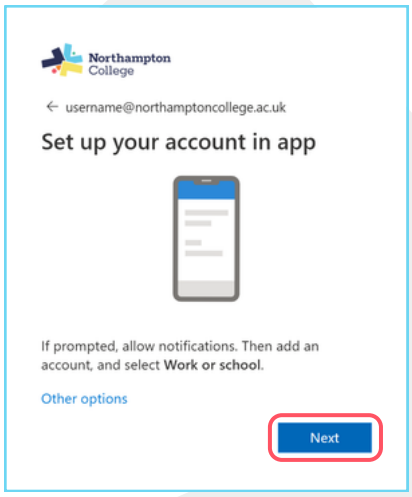
Scan the QR code to go to your phone's app store download page.

or

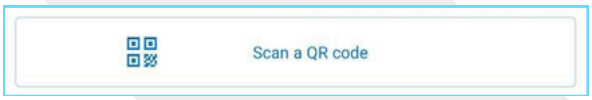
Search 'Microsoft Authenticator' in your app store.

Download on the App Store | GET IT ON Google Play

5 On your computer click **Next**.



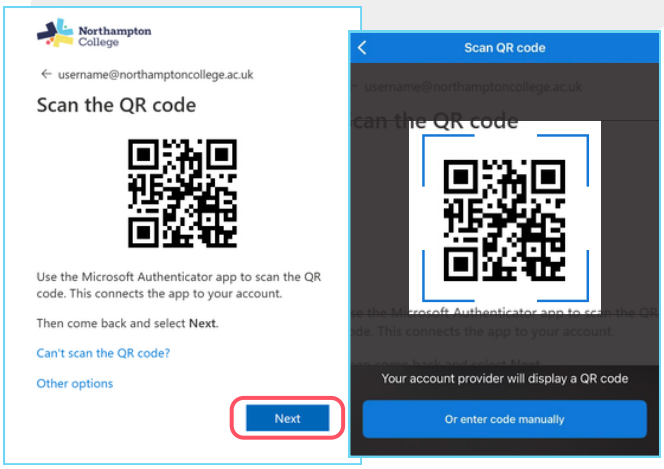
6 On your phone, open the Microsoft Authenticator app and press **Scan a QR Code**.



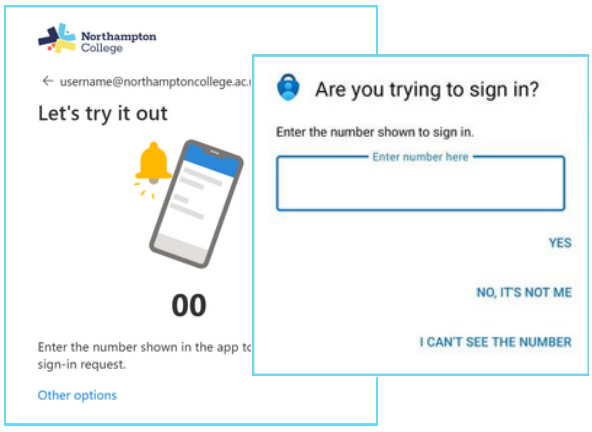
or

If you already have the app on your phone, press the blue QR code button (in the bottom right).

7 Use the Microsoft Authenticator on your phone to scan the QR code on your computer, then click **Next**.



8 On your phone, enter the two numbers that appear on the computer and press **Yes**.



For more support contact: helpdesk@northamptoncollege.ac.uk or 01604 734216.

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Internet required | Phone required | Advanced Setup

Microsoft Authenticator Setup

1 Install the Microsoft Authenticator app on your phone:

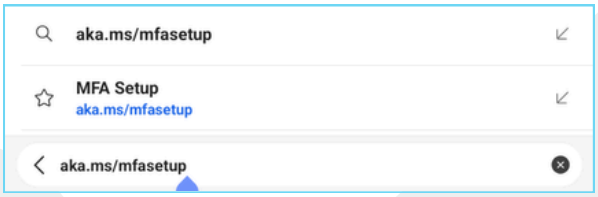
Scan the QR code to go to your phone's app store download page.

or

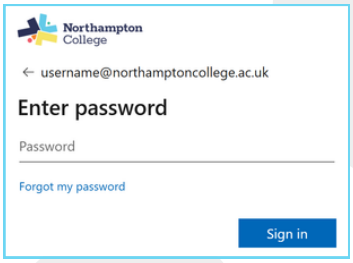
Search 'Microsoft Authenticator' in your app store.

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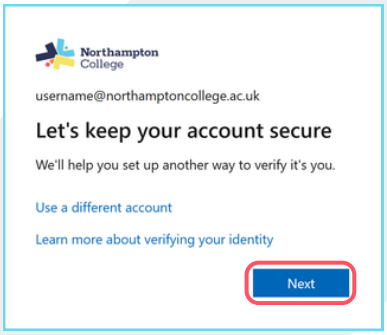
2 On your phone open your internet app and go to the website: aka.ms/MFASetup.



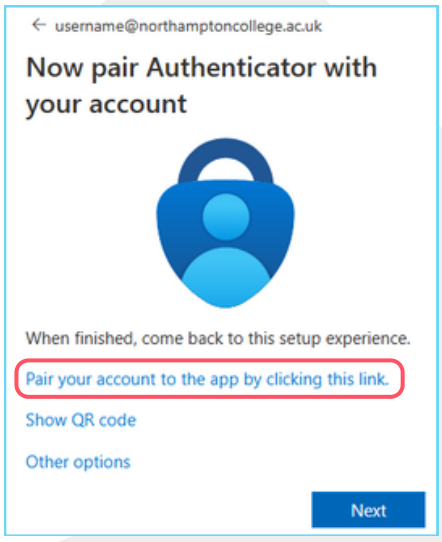
3 Sign in with your college email address and password.



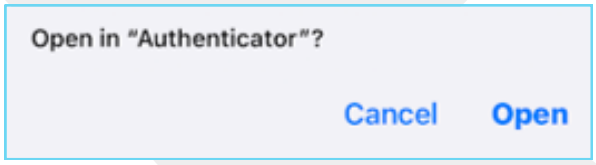
4 On the following screen, press **Next**.



5 Press the blue link: **Pair your account to the app by clicking this link.**

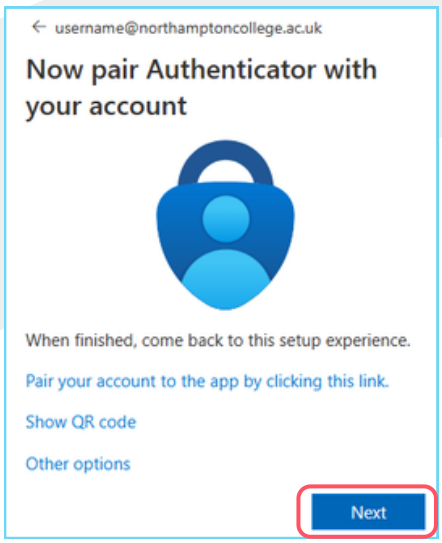


6 If a pop up appears, press **Open**.



The Microsoft Authenticator app should open and confirm your account was added successfully.

7 Return to your internet app, and press **Next**.



8 On your phone a notification will appear requesting you to approve a sign in. Open the notification, and enter the two numbers that were on the internet app.



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