

# APPRENTICESHIPS

BUILD THE FUTURE



# NC



## WE OFFER APPRENTICESHIPS IN:

- Accounting
- Brickwork
- Business Administration
- Carpentry
- Commis Chef
- Customer Service
- Early Years Practitioner/ Educator
- Electrical Installations
- Engineering
- Fabrication and Welding
- Footwear Manufacturing
- Hairdressing and Barbering
- Management and Team Leading
- Motor Vehicle - Accident Repair
- Motor Vehicle - Light Vehicle and Heavy Vehicle
- Painting and Decorating
- Property Maintenance

*These areas are subject to change.*

## JOB ROLES YOU COULD DO...

- Accounting Assistant
- Barber
- Bricklayer
- Business Administrator
- Carpenter
- Chef
- Customer Service Advisor
- Departmental Manager
- Electrician
- Footwear Technician
- Hairdresser
- Marketing Assistant
- Motor Vehicle Technician
- Nursery Assistant
- Painter and Decorator
- Property Maintenance Operative
- Metal Fabricator
- Service Engineer
- Supervisor
- Vehicle Damage Paint Technician





## WHAT IS AN APPRENTICESHIP?

- Apprenticeships are known as a 'job with training'
- Learn while you work alongside experienced staff
- Gain knowledge, skills and behaviours relevant to your chosen sector and job role
- Earn a wage and get holiday pay
- Study towards a related qualification
- You will need to pass an end-point assessment in order to successfully complete your Apprenticeship
- 20% of your training will be off the job
- Apprenticeships take from 1 to 4 years to complete depending on the level
- Apprenticeships are available at Level 2, 3, 4 and 5.

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## IS IT RIGHT FOR ME?

**Apprenticeships are ideal for you if:**

- You want to get a job and earn a wage, but don't want to miss out on gaining a qualification
- You know the sort of job you would like and want a head start in your chosen field
- You want to progress to higher education but would like experience of work.

## WHAT HAPPENS NEXT?

01

### APPLY OR ENQUIRE

Visit our website  
[www.northamptoncollege.ac.uk/apprenticeships](http://www.northamptoncollege.ac.uk/apprenticeships)

### INITIAL EMAIL

You will be emailed about any suitable vacancies

02

03

### CONSIDERATION

If you are suitable you will be put forward to the employer for consideration

### INTERVIEW

If invited for an interview with an employer, you must attend and let us know the outcome

04

05

### EMPLOYER

If you find your own employment then contact us and we can help the employer set up the Apprenticeship for you

### COLLEGE INDUCTION

You will be invited to attend an induction at the College

06

# THE FACTS 2022/23

95%

Our apprentices have a 95% End Point Assessment pass rate with a quarter achieving distinction



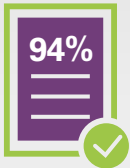
Over 80% of employers would recommend a Northampton College apprentice



We have supported over 400 apprentices in over 350 local businesses

200

Over 200 vacancies advertised



94% of apprentices remain in employment after completing an Apprenticeship with Northampton College



80% of employers said apprentices developed skills relevant to their organisation

**NORTHAMPTON COLLEGE OFFERS  
A WIDE VARIETY  
OF APPRENTICESHIP  
PATHWAYS**

**FROM CHILDCARE TO ENGINEERING  
AND CONSTRUCTION  
TO BUSINESS ADMINISTRATION**

## SOURCES OF INFORMATION & JOB SEARCHING SITES

- College website
- Our Apprenticeship team, based at our Lower Mounts campus
- College Enrolment Centre
- The Government website - [www.findapprenticeship.service.gov.uk/apprenticeshipsearch](http://www.findapprenticeship.service.gov.uk/apprenticeshipsearch)
- Prospects
- Jobcentre Plus
- Not Going to Uni website - [www.notgoingtouni.co.uk](http://www.notgoingtouni.co.uk)
- National Careers Service - [nationalcareers.service.gov.uk](http://nationalcareers.service.gov.uk)

## FREQUENTLY ASKED QUESTIONS

### How will I be assessed?

An assessor will visit you in the workplace every 8-10 weeks. You will spend at least 20% of your time on off-the-job training which may include time at college.

### How often do I attend college?

The amount of time spent in college depends on which course you choose - this could be once a week, or once a month.

### What hours will I work?

You will need to be employed in a relevant role for over 30 hours a week.

### How will I get paid and how much?

Your employer will pay your wage. You will be paid for both your time at work and at college. This is set by your employer and can depend on the industry, your experience and skills.

The apprenticeship minimum wage increases each year. To find out about the current wage on the GOV.UK website;

[www.gov.uk/national-minimum-wage-rates](http://www.gov.uk/national-minimum-wage-rates)

# CASE STUDY

**ADAM JEFFCOATE**

*Business Admin Apprentice*

**Adam began working at the Frank Bruno Foundation as a Business Administration Apprentice after accessing the organisation's mental health services.**

His confidence has improved significantly and he has started to take on additional tasks, overcoming many obstacles along the way. Adam has submitted a fantastic portfolio of work this year, and achieved a Distinction in his end point assessment.

He has gone full circle, from receiving support from the Frank Bruno Foundation, to passing on his knowledge to others.

Adam said: "I have really enjoyed my time during my apprenticeship at college and at work. In my role I'm responsible for lots of different things, mainly dealing with numbers, statistics and figures.

"I'm proud that during my time at college I was able to achieve the best apprentice award for 2023 at the Booth Lane Awards ceremony. I was the only apprentice that was given this type of award."



**HE HAS GONE FULL CIRCLE, FROM RECEIVING SUPPORT...TO PASSING ON HIS KNOWLEDGE TO OTHERS.**

## HOW TO APPLY

Have a look at the vacancies we have available at the College and apply via: [northamptoncollege.ac.uk](http://northamptoncollege.ac.uk)

Have a look at the National Apprenticeships website: [findapprenticeship.service.gov.uk/apprenticeshipsearch](http://findapprenticeship.service.gov.uk/apprenticeshipsearch)

Send in your CV to us, stating which type of Apprenticeship you are interested in, to the Business Centre: [business.centre@northamptoncollege.ac.uk](mailto:business.centre@northamptoncollege.ac.uk)

**COME AND SEE THE  
APPRENTICESHIP TEAM:**

**The Skills Centre  
Lower Mounts Campus**

We can help with:

- Information about Apprenticeships
- Advice and guidance on career progression and job searching
- Finding an Apprenticeship vacancy
- Writing a CV
- Employability and interview skills.

**CALL US ON 01604 734323**  
to arrange a time that  
suits you.

Find out more

**01604 734323**

[business.centre@northamptoncollege.ac.uk](mailto:business.centre@northamptoncollege.ac.uk)  
[www.northamptoncollege.ac.uk/apprenticeships](http://www.northamptoncollege.ac.uk/apprenticeships)

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