

Get the Microsoft Authenticator app to sign into your college account

Download the Microsoft Authenticator app* on your mobile device to sign in.

To setup the Authenticator app on your mobile device, follow the steps below to use your mobile device and a pairing link or using another device and a QR code.



onelink.to/ssybkn



Setup MFA with a pairing link on your mobile device:

1. On a mobile device open a web browser app and go to aka.ms/MFASetup. Sign in with your college email address and password.

2. Select 'next' to proceed.

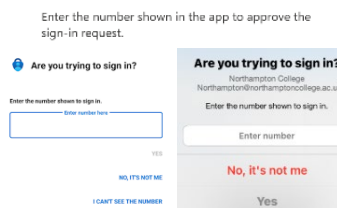
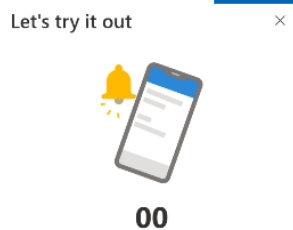
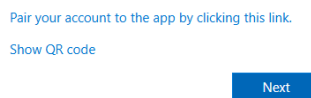
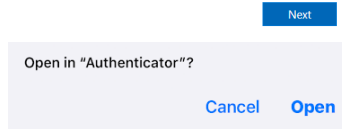
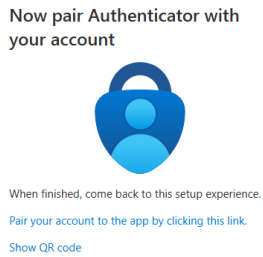
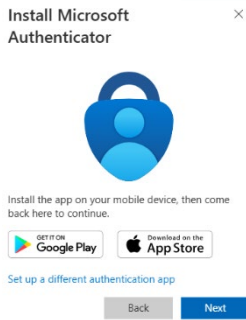
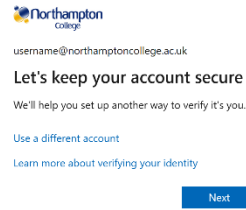
3. Install the Microsoft Authenticator on your mobile device, then select 'next'. (To use a different authenticator app¹, see 'Setup MFA with another authenticator application' on this guide²).

4. On the following screen, select 'Pair your account to the app by clicking this link'.

5. Select 'Open' on the following pop-up and confirm any device locks that appear.

6. Go back to your web browser app and select 'Next'.

7. A two-digit number will appear. A notification from Microsoft Authenticator will also appear. Select the notification and enter the two-digit number into the pop-up. Once entered select 'Yes'.



Setup MFA with another device:

1. On a laptop/PC open a web browser and go to aka.ms/MFASetup. Sign in with your college email address and password.

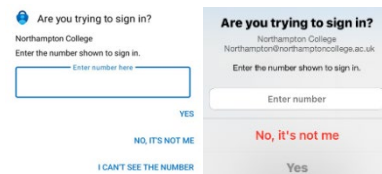
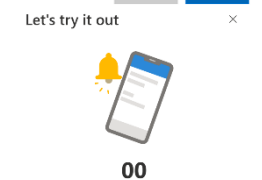
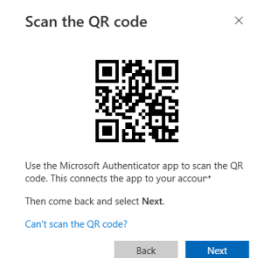
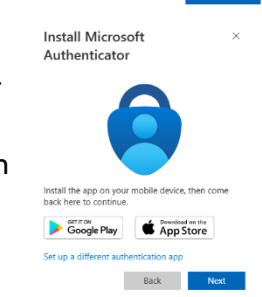
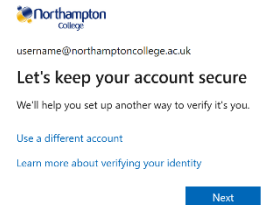
2. Select 'next' to proceed.

3. Install the Microsoft Authenticator on your mobile device, then select 'next' on this and the next window on your laptop/PC.

4. On the following screen a QR code will be displayed. Using your mobile device, select 'Scan a QR code' and scan the QR code displayed on your laptop/PC.

5. Once successfully scanned, select 'next' on your laptop/PC. A two-digit number will appear.

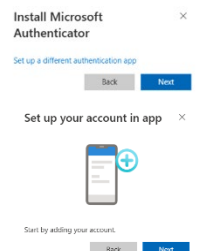
6. Enter the two-digit number into the Microsoft Authenticator app on your mobile device and select 'Yes'. Select 'next' on your laptop/PC to confirm setup.



Setup MFA with another authenticator application:

1. On the 'Install Microsoft Authenticator' setup screen shown above, select 'Setup up a different authentication app'.²

2. Select 'Next' then scan the QR code with your authenticator app, and confirm the code displayed.



The authenticator application is now setup on your Northampton College account for sign in requests

*Other authentication applications are available. NC ICT Services cannot provide assistance for alternative authentication applications. College staff must authenticate every two weeks. Students are required to authenticate only when signing in from outside a college site.

¹Northampton College is not responsible for use of a personal device and/or another authenticator application.

²An additional device such as a laptop or PC may be required to setup an alternative authenticator application.

An internet connection is required on the device to download the Microsoft Authenticator app. Contact Helpdesk for assistance.