



Student
President
&
Governor
2024-25

Student Vice
President
&
Governor
2024-25

Northampton College Students' Union

Northampton College Students' Union Election Pack 2024/25



Northampton College Students' Union (NCSU)

NCSU represents all students of Northampton College and they act upon current affairs, which are of interest or importance to other students.

NCSU runs to ensure the student body is heard and their views are acted upon. We need applicants who are fully committed to their roles and carry out all the duties specified in this document. Student Services staff will always be on hand to support, but ultimately the students run the Union and therefore need to be comfortable in leading their peers.

What is in it for you?

Undertaking any of the roles can be a great opportunity for you to gain experience and to build skills including leadership, communication, teamwork, problem solving, motivation and presentation, which will help you to secure employment or a place at University.

Roles in the Student Union

NCSU is made up of 2 Elected Student Officers:-

- The NCSU President/Governor
- The NCSU Vice President/Governor

At all times you will be expected to act in the best interest of the union and promote them in a positive light within the college and the local community.

All roles within the Students' Union are voluntary and come second to your studies. If concerns are raised about your involvement within NCSU, these will be discussed with the Enrichment Liaison Officer.



Students' Union Officer Team

The Students' Union Officer team is made up of 2 elected students. The Student Officers will be expected to meet regularly, coordinated by the Enrichment Liaison Officer.

Student President/Governor Role

The Student President/Governor responsibilities will include but not be limited to:-

Presidential responsibilities of the Student President/Governor:-

- As Student President, be the leader and run the Students' Union.
- Act as a Student Ambassador and attend events as required on behalf of the college (e.g. open evenings and college forums).
- Meet with Curriculum managers or Heads of School as required.
- Act as a point of contact for Student Ambassadors.
- Raise the profile of the Students' Union.
- Attend any training as required.
- Organise and lead Student Parliament meetings to get feedback on how the College runs and any issues that affect students.
- Speak to Students in person to get their views and run surveys as required.
- Lead on Organising Charity events at College to raise money for Charity.
- Represent all students at Northampton College.

Governor responsibilities of the Student President/Governor:-

- Act as a Student Governor and meet with the College's management team at the termly Governor/Corporation meetings. Get to understand how the college really works and have had the chance to meet and work with the Principal, Governors and other senior managers to develop the College. Student Governors are also involved in developing the way the college listens to students.
- As a Student Governor you will contribute to important college decisions, such as what the college is planning to do over the next few years and you will gain experience and understanding of how meetings run, how to develop professional relationships and speak at meetings.
- Attend any Student Governor training to ensure they are prepared for meetings and understand the role.
- Read committee papers and reports, treating them as confidential.
- Agree to the Board's Code of Conduct, which sets out how Governors should behave and the importance of Governors acting in the best interests of the College and its students.



Student Vice President/Governor Role

The Student Vice President/Governor responsibilities will include but not be limited to:-

Vice Presidential responsibilities of the Student Vice President/Governor:-

- As Student Vice President, assist the President with the running of the Students' Union.
- Act as a Student Ambassador and attend events as required on behalf of the college (e.g. open evenings and college forums).
- Meet with Curriculum managers or Heads of School as required.
- Act as a point of contact for Student Ambassadors.
- Raise the profile of the Students' Union.
- Attend any training as required.
- Help the President organise and lead the Student Parliament meetings to get feedback on how the College runs and any issues that affect students.
- Speak to Students in person to get their views and run surveys as required.
- Help the President with organising Charity events at College to raise money for Charity.
- Represent all students at Northampton College.

Vice Governor responsibilities of the Student Vice President/Governor:-

- Act as a Student Governor and meet with the College's management team at the termly Governor/Corporation meetings. Get to understand how the college really works and have had the chance to meet and work with the Principal, Governors and other senior managers to develop the College. Student Governors are also involved in developing the way the college listens to students.
- As a Student Governor you will contribute to important college decisions, such as what the college is planning to do over the next few years and you will gain experience and understanding of how meetings run, how to develop professional relationships and speak at meetings.
- Attend any Student Governor training to ensure they are prepared for meetings and understand the role.
- Read committee papers and reports, treating them as confidential.
- Agree to the Board's Code of Conduct, which sets out how Governors should behave and the importance of Governors acting in the best interests of the College and its students.



Both the Student President/Governor and the Student Vice President/Governor will be asked to pass on the views of fellow students to the college, help lead and organise the Student Parliament meetings, as well as communicate with college governors and staff in meetings. You will need to commit to attending all of the Governor/Corporation meetings throughout the academic year, which are held each term, and are generally in the evening.

Any student wishing to stand for any of the above roles will be asked to attend a short, informal interview before their application is approved for election.

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Key Dates

Nominations Open	Monday 2nd September
Nominations Close (Last day to submit your application)	Monday 16th September at 12pm
Manifestos go on display Your manifestos will be displayed around college on noticeboards and TV Screens	Wednesday 25th September
Voting Opens	From Monday 7th October to Friday 11th October at 12pm
Results Announced	Monday 14th October

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Manifesto

In no more than 200 words, write a brief manifesto explaining why students should vote for you. Include why you are standing for the position, what skills you can bring to the role and what you want to achieve for your fellow students.



Nomination Form-Candidate Details

Please get your tutor to send an electronic copy of your nomination form and manifesto to your Student Enrichment Officer Gavin by emailing:-

gavin.spence@northamptoncollege.ac.uk.

(Your tutor needs to send this so we know they are happy for you to be nominated).
Please include an appropriate selfie, as this will be used with your manifesto and will be displayed on Posters and the TV Screens around college, so students know who you are.

Name	
Telephone	
Email	
Student ID	
Course Studying (including Level)	
Personal Tutor's name	

I wish to stand for the position of (please mark with an 'X')

Student President/Governor	
Student Vice President/Governor	

The following Northampton College students proposed and seconded my nomination:

Proposer		Seconded	
Name		Name	
Student ID		Student ID	
Course		Course	